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Approved For Release 2001/03/22 : CIA-RDP79-00065A000100070002-1

Office Memorandum

UNITED STATES GOVERNMENT

TO : Comptroller
 ATTN : Chief, Technical Accounting Staff
 FROM : Chief, Finance Division

DATE: 17 October 1957

SUBJECT: Chart and Description of Accounts, Finance Division

1. The attached proposed revision No. 4 of the Chart and Description of Accounts, Finance Division (Accounts 135 to 152.9) has been reviewed in Finance Division and the following comments are offered for your consideration:

Page 50: Credit (c) reads, "Such refunds will be treated as appropriation refunds" The word appropriation should be changed to "reverse expenditure" or "allotment refund."

Page 51: Same comment as above.

Page 54: Debit (a) reads, ". . . personnel on regular rolls" This should be changed to "personnel on special rolls."

25X1A1b

3. With respect to paragraph 3 of your transmittal memorandum, no omissions were noted.

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 2 NO CHANGE
 IN CLASS/ DECISION CLASS/CHANGED TO: IS 5-2 MET. JUST. 22
 NEXT REV DATE 69 REV DATE 5/1/74 DATE 10/29/72 TYPED DOC. 02
 NO. PGS. 1 CREATION DATE _____ ORG COMPT 38 OFFICE ORG CLASS S
 REV CLASS C REV COORD. _____ AUTH: HR 70-3

25X1A9a

Distribution:

Orig. & 1 - Addressee w/attach (Proposed revision No. 4)

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CENTRAL INTELLIGENCE AGENCY

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	INITIALS	DATE
1	Deputy Chief, Accounts Br.	<i>Jue</i>	10/18
2	Chief, Accounts Branch	<i>Jas</i>	10/18/77
3	Chief, Finance Division (for signature) 2000 I	<i>File</i>	10/23/77
4	Comptroller 1039 Alcott	<i>File</i>	
5			
6			

<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks:

Attn: Technical Accounting Staff

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
Accts Br./FIN DIV. 1130 I	

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FORM NO. 237

Replaces Form 30-4 which may be used.

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